



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

5060 North 19th Avenue, Suite 209
Phoenix, Arizona 85015
(602) 589-8352
FAX: (602) 589-8354

Regular Session Minutes

August 14, 2009

Board Members Present: Rebecca Grabski, OTA Vice-Chair
Laura Beckman, OTR Member
Christine Rosenberg, OTR Member
John Tutelman, Public Representative

Board Member Not Present: Deborah Devine, Public Representative

Staff Present: Wendy H. Hammon Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Montgomery Lee, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:30p.m. Rebecca Grabski, Vice Chair presiding.

Roll Call

All Board members were present with the exception of Deborah Devine.

Approval of Minutes

Regular Session Minutes of July 17, 2009

John Tutelman moved to approve the minutes as amended. Christine Rosenberg seconded the motion. The motion passed 4-0.

First Executive Session Minutes of July 17, 2009

John Tutelman moved to approve the first executive session minutes of July 17, 2009. Laura Beckman seconded the motion. The motion passed 4-0.

Second Executive Session Minutes of July 17, 2009

John Tutelman moved to approve the second executive session minutes of July 17, 2009. Laura Beckman seconded the motion. The motion passed 4-0.

Declaration of Conflicts

No declarations were made.

Review Meeting Schedule

Due to schedule conflicts the board has moved the September meeting from the 11th to the 18th. At this time the October meeting remains as scheduled.

Initial Review of Complaints

1. Jacob Andrews, license no. 3122

Mr. Andrews was present and received several questions from the Board regarding his arrest. Mr. Andrews presented court documents which show that Mr. Andrews upon completion of required actions will have the case dismissed. The Board commended Mr. Andrews for his compliance with the law in making the notification to the Board. The Board determined that there was no action necessary on their part.

Open Complaints

1. Teresa Karjalainen, complaint no. 09-OT-3957

Ms. Karjalainen was present and responded to several questions posed by the Board. After careful consideration of the matter Rebecca Grabski moved to dismiss the complaint. Christine Rosenberg seconded the motion and it passed with a vote of 4-0.

Complaint Action Status Report

The Executive Director gave the Board an update on discipline actions outstanding. She reported that Mr. Strang had received his consent agreement but had yet to return a signed copy to the Board.

The Executive Director also reported that Lynda Correa was having difficulty complying with the Board order to notify affected parties of her practicing without a license. The school for which she was providing service did not want to give her the information she needed to do the notification. The school did provide a copy of a letter they sent to the individuals. The Executive Director recommended that given the efforts of Ms. Correa and the information provided by the school that the Board consider closing this complaint.

John Tutelman moved to close the complaint which was seconded by Christine Rosenberg. The motion passed 4-0.

The Executive Director reported that with regard to the complaints against Shannon Brown and Darryl Ramsey, nothing had been received as of the meeting date.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

The Board was presented with 10 initial applications and advised that none presented any problem.

This being the case, Rebecca Grabski moved to approve the applications. The motion was seconded by John Tutelman. The motion passed 4-0.

Autumn Bradberry	Karen Cleeves-Estabroo	Linda Daniels	Lauren DeMuro
Bart Gamble	Jill Hudson	Patrick Lavelle	Michael Matthews
Robyn Nelson	Darlene Von Au		

b. Renewal of Licenses

Teresa Baehner - The Board reviewed the renewal application of Ms. Baehner and discussed the issue of her continuing to work on an expired license. Ms. Baehner was present to answer questions.

John Tutelman moved to offer a consent agreement for a decree of censure to Ms. Baehner for practicing without a current license. Within 30 days of the effective date Ms. Baehner shall provide proof to the Board that all clients treated as well as the insurance carriers have been notified that she had provided Occupational Therapy services without a current license. Laura Beckman seconded the motion. The motion passed 4-0.

Sarah Perkins - The Board reviewed the renewal application of Ms. Perkins and discussed the issue of her continuing to work on an expired license. Ms. Perkins was present to answer questions.

John Tutelman moved to offer a consent agreement for a decree of censure to Ms. Perkins for practicing without a current license. Within 30 days of the effective date Ms. Perkins shall provide proof to the Board that all clients treated as well as the insurance carriers have been notified that she had provided Occupational Therapy services without a current license. Laura Beckman seconded the motion. The motion passed 4-0.

John Tutelman moved to approve the renewals. Rebecca Grabski seconded the motion, and the motion passed 4-0.

Steven Ackerman	Andrea Adams	Michael Albert	John Allen
Meredith Andrews	Darren Asato	Joanna Atherton-Medina	Teresa Baehner
Calvin Bailey	Mary Baker	Mellonna Beckermann	Erin Biddle
James Bilder	Kimberly Briggs	Jill Brown	Lana Carr
Michele Cernich	Tara Cerveney	Savuth Chhin	Carol Clauss
Sarah Cotton	Stewart Crandell	Cindy De Kock Zandbe	Dipali Devani
Lori Dillion	Maria Dillon	Susan Doolin	Andrea Ellensohn
Leigh Anne Ervien	Laurie Feest	Connie Ferrell	Mary Fritsch
Jeanne Fusco	Donna Gilbert	Virginia Greer	Cindy Gross

Helene Hanson	Eileen Hartig	Kim Haverkamp	Laurie Hawley
Lisa Herrmann	Jennifer Hoewing	Martin Holly	Debra Houghton
James Howard	Rachel Iannucci	Jeanette Jones	Cheryl Keller
Darci Komac	Marilyn Kurtz	Marilyn Laughlin	Barbara Levison
Melinda Lewis	Michel Lyles	Monique Macias	Veronica Maki
Trent Maruyama	Sheila McCormick	Rithirat Mccollum	Bernadette Mineo
Donna Montgomery	Michael Moore	Steven Nagy	Cheryl Nelson
Joseph Nichols	Anne Nielsen	Stephanie O'leary	Rebecca Parmeter-Harris
Lawrence Paustian	Marrene Peacher	Sarah Perkins	Janet Persen
Steven Pinedo	Susan Pratt	Anne Prengel	Steven Quagliano
Leslie Quenichet	Cynthia Relford	Steve Salazar	Bettie Segura
Donald Sharp	Emily Shibayama	Melissa Shockley	Cecilia Singh
John Sisk	Sara Stephenson	Leslie Stites	Wendy Stuart
Marjan Terjhorst	Janet Toney	Shakuntala Verma	Laura Walker
Barbara Webster	Sheryl West	Elizabeth Wilson	Melisa Wilson
Deborah Yellen	Jayson Zwiers		

c. Limited Permits

John Tutelman moved to approve the following limited permit applicant listed. Rebecca Grabski seconded the motion, and the motion passed 4-0.

Kali Schmuecker			
-----------------	--	--	--

Other Board Business and Reports

a. Executive Director Position

The Board continued its discussion of the Executive Director Position. Items discussed included range of pay, full time versus part time, and temporary versus permanent. Mr. Lee provided his research on the topic of when and if a retired employee can work full time. His determination was that a retired person can work full time for a 19 week period however, until the person reaches their first full year of retirement they can only work in a temporary capacity. After the full year has passed they can work as much as they want and can work in a permanent capacity. After a considerable amount of discussion the Board decided to table this matter until the September meeting.

Review, discussion and Possible Action on Administrative Matters

a. Revenue and expenditure report

The Board reviewed and discussed the revenue and expenditure report. The Board requested that the old report provided by CSB be provided at the next meeting.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Status Report

August 14, 2009
Regular Session Minutes

Office Space – The Executive Director provided a floor plan and proposed space to the Board. She also discussed other offices that she and the administrative assistant had looked at. After a brief discussion John Tutelman moved to proceed with the relocation of the Board office. The motion was seconded by Laura Beckman and passed by a vote of 4-0.

Lawsuit – The Executive Director advised the Board that there has been no further action regarding the software lawsuit.

Risk Management – The Executive Director reported that her efforts on behalf of the Board to recover monies stolen from the Board have been successful. Risk Management has advised her that the money will be returned to the Board. The Executive Director advised the Board that she will continue to watch for the deposit to happen.

Board Members – Two new Board members have been appointed to the Board replacing Geri DeWaard and Kathryn Babits. They are Laura Beckman and Christine Feltman Rosenberg. Additionally, Rebecca Grabski has been reappointed to serve another term. No additional information has been obtained regarding replacement of the remaining two Board members. Information will be provided as it becomes available. Rebecca Grabski mentioned that a plaque had never been presented to Geri DeWaard. The Executive Director stated that she would take care of getting one done.

c. Agency Operations and Staffing

There was considerable discussion regarding the agency operations. Of particular note was a discussion regarding the lack of written policies for the agency. The Board requested that the Executive Director check with some of other Boards to see what type of policies they utilize.

Call to the Public

A call for public comment was issued by the Board with no response.

Adjournment

There being no further business before the Board, the meeting was adjourned at 3:56 p.m.

Respectfully submitted,

Wendy H. Hammon
Executive Director